

APPENDIX IV

EAST AYRSHIRE COUNCIL

**DECENTRALISATION SUB-COMMITTEE OF THE POLICY AND RESOURCES
COMMITTEE**

**MINUTES OF MEETING HELD ON TUESDAY 15 OCTOBER 1996 AT 1000
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK.**

PRESENT: Councillors David Fulton, Ronald Brailsford, Bob Beattie, Kim Nicoll, David Sneller, Tommy Farrell and Eric Jackson.

ATTENDING: David Montgomery, Chief Executive; Fiona Lees, Depute Chief Executive; Barbara Haughan, Director of Support Services; Donald McVicar, Senior Administrative Officer; and Robert Beaton, Administrative Officer.

APOLOGIES Councillors Drew McIntyre, Wilma Doyle, Jane Darnbrough, Kathleen Hall; and Jim Kelly.

CHAIR: Councillor David Fulton, Chair.

MEETINGS OF COMMUNITY FORUMS

1. There was submitted and noted a report dated 3 October 1996 (circulated) by the Chief Executive advising of the outcome of the second round of Community Forum meetings held as part of the Council's preliminary scheme for decentralisation.

Councillor Sneller joined the meeting during discussion of the above item.

DECENTRALISATION - TIMETABLE AND AGENDA

2. There was submitted and noted a report dated 2 October 1996 (circulated) by the Director of Support Services outlining the agenda timetable relative to the preliminary decentralisation scheme up to 1 April 1997.

**DEVELOPMENT OF INFORMATION AND ADVICE
SERVICES (ITEM 4, PAGE 1245)**

3. There was submitted a report dated 10 October 1996 (circulated) by the Chief Executive (i) advising of the action taken by Officers as a result of the findings of the Elected Member consultation panels which had been reported to the Sub-Committee at its last meeting; (ii) recommending an assessment criteria against which a development plan for Information and Advice Services could be prepared; and (iii) requesting that the Sub-Committee receive the terms of such a plan at its next meeting.

It was agreed:-

- (i) to note the immediate action taken by Officers following the findings of the Consultation Panels reported to the last meeting of the Sub-Committee;

- (ii) to note the progress being made by Officers with regard to the examination of options for the establishment of Local Offices and siting of public access terminals, freephones and community noticeboards
- (iii) to note that in respect of Panel 4 a number of the representatives of Auchinleck Community Council and Community Association were, in principle, not in favour of the Well Road option, however in the absence of any viable alternative locations for a new local office, the representatives had accepted that the Well Road option was the best available;
- (iv) that for the purposes of the preparation of a Development Plan for Information and Advice Services, the assessment criteria as set out in Section 11.2 of the report be endorsed;
- (v) to receive a Development Plan containing proposals for information and advice services at the next meeting of the Sub-Committee; and
- (vi) to submit a summary of the relevant section of the Chief Executive's report to each Local Committee for information.

TOURIST INFORMATION - EAST AYRSHIRE COUNCIL OFFICES - REMIT FROM CUMNOCK AREA LOCAL COMMITTEE (Item 6, Page 1271)

4. There was submitted a report dated 8 October 1996 (circulated) by the Director of Support Services advising of a remit from the Cumnock Area Local Committee of 18 September 1996 regarding tourist information being made available at East Ayrshire Council Offices and to report on the implications thereon.

As this issue was currently the subject of a report to the Development Services Committee it was agreed:-

- (i) to note the remit from the Cumnock Area Local Committee; and
- (ii) to await the outcome of the report to the Development Services Committee of 17 October 1996, with a view to briefing Cumnock Area Local Committee at their next meeting on 30 October 1996.

TRAINING UPDATE - LOCAL OFFICE STAFF

5. There was submitted a report dated 3 October 1996 (circulated) by the Director of Support Services advising of the up-to-date position regarding training of Local Council office staff.

It was agreed to note:-

- (i) the Sub-Committee's appreciation of the work being undertaken with regard to the training and support of Local Office staff;
- (ii) the considerable commitment to the training programme from all Departments and services within the Council and also external agencies; and
- (iii) the progress of the ongoing training programme.

The meeting terminated at 1035 hours.